

~~C-O-N-F-I-D-E-N-T-I-A-L~~

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act. memo  
Executive Registry

65-1830

OFFICE OF THE DIRECTOR

DD/ST# 1732-45

In reply refer to  
Action Memorandum No. A-451

19 APR 1965

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TO : Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science and Technology  
Deputy Director for Support  
Director, Budget, Program Analysis and Manpower  
General Counsel  
Inspector General

SUBJECT : External Requests for Agency Speakers

REFERENCE:

- 25X1 1. [ ] assigns to the Director of Training the responsibility of scheduling qualified Agency speakers in response to invitations to provide guest lecturers at U.S. Government institutions. Recently there was an inadvertent departure from the provisions of the regulation and consequent embarrassment to the Agency.
- 25X1 2. Effective immediately, the Chiefs of all CIA components concerned will ensure that all requests for Agency speakers at U.S. Government institutions are referred to [ ] Office of Training, Room 711, 1000 N. Globe Road.
3. Requests for Agency speakers for non-U.S. Government institutions and groups shall follow the same referral procedure except when such requests are handled by the Office of the Director of Central Intelligence.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

cc: Director of Training

copies sent to all ADs for info.

SUSPENSE DATE:

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(CLASSIFICATION)